



# HEALTH & INSURANCE MANAGEMENT SERVICES ORGANIZATION (HIMSO)

## CALL FOR PROPOSAL

<b>Assignment:</b>	<b>Supply and delivery of office equipments</b>
<b>Duty station:</b>	Mbeya City, Mbeya.
<b>Date of Commencement:</b>	Immediately

### About the Company

The Health and Insurance Management Services Organization (HIMSO) is a local Tanzanian Non- Government Organization established and registered in 2012 to complement the government's efforts in providing comprehensive, quality health care coverage to the needy population.

HIMSO aims to drive healthcare enhancement interventions as well as provide technical expertise for the development of social protection innovations, particularly micro-health insurance through Public Private Partnership. HIMSO was formed with the support of CIDR (Centre for International Development and Research), a French based International NGO, which has promoted from 2002 to 2008 Self-Managed Health Insurance Schemes (SMHIS) in Mbozi and Kyela.

Currently, HIMSO is providing technical support to Songwe and Mbeya regions for the technical management of the Improved Community Health Fund (iCHF). HIMSO is also implementing Dharura Fasta Insurance in Busokelo, Rungwe, Mbarali, Mbeya and Chunya (Mbeya region); and Mbozi, Ileje, Momba and Songwe districts and Tunduma Town (Songwe region).

### The Assignment

HIMSO invites suitable and reputable company (ies)/individual(s) to submit proposal for Supply and delivery of the following items at HIMSO office in Mbeya City, Mbeya region.

1. Motorcycles
2. Desktop computers
3. Laptops
4. Printers
5. Tablets

### 1. MOTORCYCLES

ITEM DESCRIPTION	SPECIFICATION
Model	HONDA
Model number	125
Minimum warranty	2 years
Number of units	3

### 2. DESKTOP COMPUTERS

ITEM DESCRIPTION	SPECIFICATION
Make	Hp
Processor	Minimum Core i3, 3.62 GHZ
Hard drive	Minimum 500GB
Full multi media	Inbuilt
Removable multimedia	Drive, DVD+/-RW, DVD-ROM
Memory	Minimum 4GB RAM
Operating system	Microsoft windows 10 professional (64bit)
Warranty	Minimum One year
Number of units	3

### 3. LAPTOPS

ITEM DESCRIPTION	SPECIFICATION
Make	Lenovo
Processor	Minimum core i7
Storage	Minimum 1 TB,
Screen	13.3" – 15"
Memory	Minimum 8 GB RAM
Battery	Minimum 13 hours with rapid charge
Operating system	Windows 10 professional (64bit)
Warranty	Minimum One year
Number of units	2

#### 4. PRINTER

ITEM DESCRIPTION	SPECIFICATION
Make	Hp
Model	Deskjet
Size	Small
Functions	Printing and scanning
Networking	N/A
LaserJet	Black and white
Minimum printing capacity	500 papers
Warranty	Minimum one year
Number of units	3

#### 5. TABLETS

ITEM DESCRIPTION	SPECIFICATION
Mobile Computing platform/CPU	MTK MT6765 Octa-Core 2.2GHz
Operating System	Minimum Android 10.0
Storage	ROM: 64GB EMMC
Display	10.1"IPS 1920*1200 HD 500nit(typ) Multi touch, Support wet, glove operation
Memory	RAM: 4GB
Camera	Front 5MP, FF. Rear 13MP, AF with double LED flash
Interfaces	1*Type-C (Charging & Data USB2.0OTG) 1*3.5mm headphone 1*Nano- SIM 1*Micro SD Maximum: 256 GB 1*Kensington Lock Side-dock 7pin pogopin
Wireless Communication	WiFi: 802.11 a/b/gn/ac (2.4 &5GHz) Bluetooth: Bluetooth V4.2 GNSS: GPS, BDS, GLONASS Galileo 4G: GSM /CDMA1 /CDMA 2000 / WCDMA / TDSCDMA / TDD-LTE /FDD-LTE NFC: support IEC 14443 TAPEA /TAPE B, ISO/IEC 15693
Power	Battery: 3.8V/9000mA
Dimensions (W x H x D) & Weight	Size: 278 x 190 x13.3 mm Weight: 800g
Reliability	Operating Temperature: -10c to +55c Storage Temperature: -40c to +70c Water and Dust proof: IP 67 Dorp: 1.2m Drop to Marble.
Warranty	2 Years
Number of units	10

## **Application Guidelines**

1. The applicant shall complete the provided form of application and the price schedule accordingly
2. The applicant must submit evidence of business registration
3. A financial form must include all costs including cost of delivery to HIMSO's Mbeya offices in Mbeya city.
4. Prices quoted should be inclusive of all taxes and must be in Tanzanian shillings and shall remain valid for 60 days from the closing date of application.
5. Applicants may submit for one, for some or for all items listed in the Assignment.
6. Applicants may submit any after sales service(s) they provide.

## **Mode of Application**

Qualified and interested candidates should send their applications by mail to:

Executive Director,  
HIMSO,  
**P. O. Box 2827,**  
**Mbeya.**

**Or via e-mail to:**

[info@himso.or.tz](mailto:info@himso.or.tz) and cc [fadhili.mtanga@himso.or.tz](mailto:fadhili.mtanga@himso.or.tz)

All applications must be received not later than 5.00pm on 20th January 2022.

## **Application Form**

BUSINESS NAME: .....

POSTAL ADDRESS: .....

STREET ADDRESS: .....

EMAIL ADDRESS: .....

MOBILE NUMBER: .....

## 1. PRICING SCHEDULE - MOTORCYCLES

**BUSINESS NAME:** .....

Based on the information contained in the description of services, Business firms should provide a breakdown of specifications and costs of the equipment that they will deliver in the format shown below.

<b>ITEM DESCRIPTION</b>	<b>SPECIFICATION</b>
Model	
Model number	
Minimum warranty	
Quantity	
Unit price	
VAT	
Total	

.....  
**Signature and rubber stamp of applicant**

## 2. PRICING SCHEDULE - DESKTOP COMPUTERS

**BUSINESS NAME:** .....

Based on the information contained in the description of services, Business firms should provide a breakdown of specifications and costs of the equipment that they will deliver in the format shown below.

ITEM DESCRIPTION	SPECIFICATION
Make	
Processor	
Hard drive	
Full multi media	
Removable multimedia	
Memory	
Operating system	
Warranty	
Quantity	
Unit price	
VAT	
Total	

.....  
**Signature and rubber stamp of applicant**

### 3. PRICING SCHEDULE - LAPTOPS

**BUSINESS NAME:** .....

Based on the information contained in the description of services, Business firms should provide a breakdown of specifications and costs of the equipment that they will deliver in the format shown below.

ITEM DESCRIPTION	SPECIFICATION
Make	
Processor	
Storage	
Screen	
Memory	
Battery	
Operating system	
Warranty	
Quantity	
Unit price	
VAT	
Total	

.....  
**Signature and rubber stamp of applicant**



#### 4. PRICING SCHEDULE - PRINTER

**BUSINESS NAME:** .....

Based on the information contained in the description of services, Business firms should provide a breakdown of specifications and costs of the equipment that they will deliver in the format shown below.

<b>ITEM DESCRIPTION</b>	<b>SPECIFICATION</b>
Make	
Model	
Size	
Functions	
Networking	
LaserJet	
Minimum printing capacity	
Warranty	
Quantity	
Unit price	
VAT	
Total	

.....  
**Signature and rubber stamp of applicant**

## 5. PRICING SCHEDULE - TABLETS

**BUSINESS NAME:** .....

Based on the information contained in the description of services, Business firms should provide a breakdown of specifications and costs of the equipment that they will deliver in the format shown below.

ITEM DESCRIPTION	SPECIFICATION
Mobile Computing platform/CPU	
Operating System	
Storage	
Display	
Memory	
Camera	
Interfaces	
Wireless Communication	
Power	
Dimensions (W x H x D) & Weight	
Reliability	
Warranty	
Quantity	
Unit price	
VAT	
Total	

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**Signature and rubber stamp of applicant.**